MINUTES REGULAR BOARD MEETING IN PERSON and ZOOM AMITY FIRE DISTRICT September 12, 2022

CALL TO ORDER: Amanda Christensen called the meeting to order at 7:05 p.m.

Board Members: Ron Huber (7:06) Others:

Amanda Christensen

Dean Schulze (Zoom)

Thomas Scheible

Matt Crawford

Daniel Loop

Madison Symo

Madison Symons Ann McKnight

Staff: Interim Fire Chief Ian Yocum (Zoom)

Captain Jordan Graybeal
District Clerk Judy Breeden

Consent Agenda

APPROVAL OF LAST MEETING MINUTES

APPROVAL OF CURRENT BILLSAPPROVAL OF CHIEF'S REPORT

Motion: Matt Crawford Second: Ron Huber

Move to approve the consent agenda. Motion passed.

Huber; aye Christensen; aye Schulze; aye Scheible; aye Crawford; aye

FINANCIAL STATEMENTS

Motion: Ron Huber Second: Matt Crawford

Move to approve financial statements. Motion passed.

Huber; aye Christensen; aye Schulze; aye Scheible; aye Crawford; aye

CITIZEN COMMENTS/QUESTIONS: None

COMMITTEE REPORTS:

SAFETY- See report.

SOG-Still gathering policies for review.

ENGINE COMMITTEE- Will start up in the fall.

OLD BUSINESS

- A. <u>PERRYDALE STATION PROPERTY LINE ADJUSTMENT-</u> Our attorneys office reported that Mr. Clement had the survey completed Tuesday September 6th.
- B. NEW FIRE CHIEF PROCESS OPTIONS MOVING FORWARD- Chief reported that we have been looking at the budget to how we can keep the part-time staff after the grant is used up. Director Huber stated that his opinion would be to put the process on hold for 6-10 months and would like to see Interim dropped from Chief Yocum's title. Chief Yocum stated that he is willing to stay on as Fire Chief, his first goal, within the budget, is to keep the part-time staff year-round and he has also been in talks with Dayton and Yamhill fire districts about sharing a finance position. Chief Yocum also appreciates all the work that Captain Graybeal has been putting into

MINUTES REGULAR BOARD MEETING IN PERSON and ZOOM AMITY FIRE DISTRICT September 12, 2022

the organization and would like to promote him to Assistant Chief. Director Huber agreed that we are doing the right thing in talking with our neighbors. Director Scheible stated with the amount of progress that has been made with the volunteers, he feels that any sort of distraction would be counterproductive. President Christensen feels that as a board we are all on the same page. Director Schulze agreed, he would like to see an executive session, next month, to discuss compensation and other details.

Motion: Ron Huber Second: Thomas Scheible Move that we designate Ian Yocum as our Fire Chief. Motion passed. Huber; aye Christensen; aye Schulze; aye Scheible; aye Crawford; aye

- C. <u>BOARD POLICY MANUAL; REVIEW DOCUMENT-</u> Second reading tabled until October meeting.
- D. <u>BID PROCESS-</u> Captain Graybeal reviewed the bid process for the skid tank. We received 4 sealed bids. 1. Mike Wonsyld Logging \$4875.85 2. Eric Bernard \$2288.00 3. Eichler Brothers \$2251.00 4. Monroe RFPD \$1200.00. We will contact the highest bidder and they will have until September 25 to remove the unit.

NEW BUSINESS

A. <u>DRAFT RESOLUTION 2022-23-1; LEGISLATIVE ADVOCACY-</u> Upon recommendation from SDAO:

"The purpose of the resolution is to guide AMITY FIRE DISTRICT officials and staff in considering legislative or regulatory proposals that are likely to have an impact on AMITY FIRE DISTRICT, and to allow for a timely response to important legislative issues.

The purpose for identifying Legislative Advocacy Procedures is to provide clear direction to AMITY FIRE DISTRICT staff and Board of Directors with regard to monitoring and acting upon bills during state and federal legislative sessions. Adherence to Legislative Advocacy Procedures will ensure that legislative inquiries and responses will be administered consistently with "one voice" as to the identified Advocacy Priorities adopted by the Board of Directors. The Legislative Advocacy Procedures and Advocacy Priorities will provide the AMITY FIRE DISTRICT Fire Chief, Board President, or other designee, discretion to advocate in AMITY FIRE DISTRICT's best interests in a manner consistent with the goals and priorities adopted by the Board of Directors."

Motion: Ron Huber Second: Dean Schulze
Mover to approve resolution 2022-23-1 for legislative advocacy. Motion passed.
Huber; aye Christensen; aye Schulze; aye Scheible; aye Crawford; aye

- B. <u>SDAO SUMMER CONFERENCE; Thursday September 15TH-</u> Reminder about this training, President Christensen is planning on attending. SAVE THE DATE for the OFDDA conference in Hood River November 3-5, 2022.
- C. <u>2021-22 AUDITOR LETTER TO BOARD OF DIRECTORS-</u> Required communication from the auditors about significant risks, segregation of duties, due to size of finance and administrative staff was the only finding.

MINUTES REGULAR BOARD MEETING IN PERSON and ZOOM AMITY FIRE DISTRICT September 12, 2022

VOLUNTEER'S REPORT: Given by Rich Ascherl; uniform committee is ordering samples for the volunteers to try, sample of new holiday pole décor was displayed and volunteers are in the planning stages for the annual toy drive at Bi-Mart in McMinnville.

OTHER:

ADJOURN: Board adjourned at 7:40 pm.